

## August EB Meeting Notes August 12, 9am

### Board Members:

President: Jenn Postovit, Secretary: Katy Heffernan, Treasurer: Stephanie Gujrathi, VP Communications: Heather Renc, VP Services: Ashley Brown, VP Active Fundraising: Tera Williams, VP Passive Fundraising: Tara Hanson (not present), VP Arts: Open, VP Community Events: Melissa Harriss

Non-Members in attendance:

Lauren Tostenson (social media) & Kristen Schillinger (website)

### Agenda:

1. Jenn Postovit: Next EB Meeting will be Sept 19, 9am at Sequoya. Next general meeting is August 29, 9am at Sequoya. All officers reach out to their chairs for the year, see what they need and review dates/responsibilities. Leiper wants all staff to get t-shirts, will use hi jinx and use principal support line item budget for shirts. SG will come up with a new design for them. JP motion make Emera VP of Arts, 2nd AB - motion passed. JP motion to give \$1,000 budget to janitorial services for supplies, TW 2nd - motion passed. Will get name badges ordered for new members for events. JP will talk to Shelley M about teacher favorites.
2. Katy Heffernan: Link updated and will start promoting marquee. We need family to host new family BBQ, BG has idea - will discuss or opt for park setting. Kinder play dates a success thank you Lauren T, had three events. Teacher dinner this Thursday for curriculum night, all lunches scheduled, provided lunch for meet the teacher. HR will do typeform to request donations for Sept lunch.
3. Stephanie Gujrathi: Reviewed budget, no changes, adding facilities budget item. Request from Bernice to redo costume closet on stage for props/costumes for the play. Should cost \$4-5k and ideally would like to do it over fall break. Still waiting on district approval to cut check for basketball courts, have the funds ready to pay.
4. Melissa Harriss: Fall carnival/Western Round Up updates: Nov 15, 5-8pm. No trunk or treat this year. Will contact student council to get them involved. Western theme, will do spirit day week of. Need photo booth person, wants a live band (country music), will provide bag for kids to hold prizes. Each grade level will do game and provide prizes.
5. Heather Renc: Working on getting list from district, probably will receive next week. SM will have sign ups for art masterpiece, yearbook photographer, other volunteer roles on curriculum night. SM working on finalizing all room parents.
6. Ashley Brown: Getting date for hearing/vision testing, fall pictures will be Sept 12. Need more red folders, office is requesting 100, will cost up to \$150-200, cost increasing so

increase budget to \$1300. Kristen S will send volunteer inquiries to AB to contact.

Delete that line item from website and add into RP emails, best way to get involved is by reading RP emails.

7. Tera Williams: Fall giving is starting this week, will have fliers go out in the beginning of September.
8. Passive Fundraising: Sequoya Glows is 12/8 (Sunday), Jen M has all family nights lined up and confirmed for year.
9. Arts: Need new chair for Art Masterpiece, Rebecca B is no longer available.

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